



April 27, 2006

TO: Transportation Authority of Marin Commissioners

FROM: Dianne Steinhauser, Executive Director

RE: TAM Oath of Office for Members with Terms Ending April 30, 2006, Annual Selection of Chair and Vice Chair, Review of Commissioner Committee Appointments, Review of Ex-Officio Members, Review of Technical Advisory Committee and Citizen's Oversight Committee Vacancies – Agenda Item 1

Dear Commissioners:

Executive Summary

Each April TAM undertakes several administrative tasks as outlined in the staff report below.

Staff recommends that TAM:

1. Conduct Oath of Office for members with terms expiring April 30, 2006.
2. Elect a Chair and Vice Chair;
3. Review current TAM member committees and appointments and make any changes, if desired; and
4. Provide direction to staff to prepare an agenda item for the May TAM Board meeting to consider a resolution to establish Ex Officio members to the Authority, if desired.
5. Review the vacancies on the TAC and the OC.

The TAM Administrative Code contains provisions for member terms, the annual selection of a Chair and Vice Chair, establishment of Standing Board and other committees and the appointment of Commissioners to such committees, and establishment of Ex Officio members to the Authority. Resolution 2005-01 provide procedures for appointments to the Technical Advisory Committee (TAC) and Citizen's Oversight Committee (OC).

Oath of Office

In April 2004 TAM members selected staggered terms by lot, with half the members serving initial 2-year terms as outlined on the attached TAM Committees and Commissioner Appointments Table. The administrative code provides that the new terms will commence on May 1, 2006, and expire on April 30, 2010. The Oaths can be provided to Commissioners by the Clerk/Secretary, a duty of the Executive Director under the administrative code. The oaths could also be provided by a Deputy Clerk/Secretary, when one is appointed by the Executive Director.

Selection of Chair and Vice Chair

Pursuant to Section 104.1(a) of the Administrative Code, the TAM Board is required to elect a Chair and Vice Chair annually at its regular April meeting. The Code further states that at no time should two Commissioners from the Board of Supervisors or two Commissioners from City or Town Councils hold both the Chair and Vice Chair positions.

Review of Committee Appointments of Commissioners

A table of all current TAM committees and Commissioner appointments, including the date of the committee appointments, is attached for reference.

Pursuant to Section 104.2, the TAM Board may, as deemed appropriate, appoint Standing Board Committees consisting of three or more Commissioners. The only Standing Board Committee discussed in the Administrative Code is the Executive Committee, which is tasked to advise the TAM Board and plan Board activities. The Executive Committee is required to consist of two Commissioners from the Board of Supervisors and five Commissioners from City and Town Councils and include, at a minimum, the Chair, Vice Chair, and five at-large Commissioners appointed by the Board representing a geographic balance, including at least one representative from each of the five planning areas of the County (Section 104.2[b][1]).

New Standing Board Committees may be established by the TAM Board, as deemed necessary or advisable from time to time pursuant to Section 104.2(b)(2). Further, the Chair, with the concurrence of the Board, may establish such other special, ad hoc, or other Board Committees, as he or she deems necessary or advisable from time to time. Examples of such committees are the Ad Hoc Transit Committee, Highway 101 Gap Closure Committee, and RM2 Greenbrae Corridor Committee listed on the attached table.

Review of Ex Officio Members

Pursuant to Section 104.6, the TAM Board has the authority to establish by resolution Ex Officio members to the authority that represent transportation and transit agencies and other entities interested or involved in transportation issues in Marin. Ex Officio members have the right to attend regular meetings of the TAM Board and TAM committees and participate in the discussion of matters brought before the TAM Board and committees for consideration, but Ex Officio members shall not:

1. Have the right to vote with respect to any matter brought before the TAM Board or committees (Section 104.6[c][1]);
2. Be counted for purposes of determining the number of persons attending any meeting for quorum or voting purposes (Section 104.6[c][2]);
3. Be eligible for election or appointment as Chair or Vice Chair of the Authority (Section 104.6[c][3]); or
4. Be entitled to attend or to otherwise participate in closed sessions of the Tam Board or committees (Section 104.6[c][4]).

Ex Officio members are designated by the entity represented from eligible candidates, and the term of an Ex Officio member is limited to one year (Section 104.6[b]).

Recommendation

Staff recommends that TAM:

6. Conduct Oath of Office for members with terms expiring April 30, 2006.
7. Elect a Chair and Vice Chair;
8. Review current TAM member committees and appointments and make any changes, if desired; and
9. Provide direction to staff to prepare an agenda item for the May TAM Board meeting to consider a resolution to establish Ex Officio members to the Authority, if desired.
10. Review the vacancies on the TAC and the OC.

Attachments: TAM Committees and Commissioner Appointments Table
TAM Advisory Committees Table



Committee Rosters

March 16, 2006

Transportation Authority of Marin Commissioners

Susan Adams, Marin County Board of Supervisors (4/06)
Amy Belser, Sausalito City Council (4/06)
Al Boro, San Rafael City Council (4/08)
Peter Breen, San Anselmo Town Council (4/08)
Hal Brown, Marin County Board of Supervisors (4/06)
Jerry Butler, Belvedere City Council (4/06)
Jeanne Barr, Ross Town Council (4/06)
Carole Dillon-Knutson, Novato City Council (4/08)

Alice Fredericks, Tiburon Town Council (4/08)
Melissa Gill, Corte Madera Town Council (4/06)
Steve Kinsey, Marin County Board of Supervisors (4/08)
Joan Lundstrom, Larkspur City Council (4/06)
Cynthia Murray, Marin County Board of Supervisors (4/08)
Charles McGlashan, Marin County Board of Supervisors (4/08)
Dick Swanson, Mill Valley City Council (4/06)
Lew Tremaine, Fairfax Town Council (4/08)

TAM Executive Committee (4/28/05)

Al Boro
Peter Breen
Alice Fredericks
Steve Kinsey

Joan Lundstrom
Cynthia Murray
Lew Tremaine

Ad-Hoc Transit Subcommittee (4/28/05)

Steve Kinsey
Al Boro

Melissa Gill
Lew Tremaine

Highway 101 HOV Gap Closure Committee (4/28/05)

Susan Adams
Al Boro

Hal Brown
Steve Kinsey

RM2 Greenbrae Corridor Committee (4/28/05)

Al Boro
Hal Brown
Melissa Gill

Joan Lundstrom
Steve Kinsey

SMART (12/16/04) (Per PUC 105020[d] and [e])

Al Boro (expires January 2009)

Carole Dillon-Knutson (expires January 2007)

Marin Sonoma Narrows Aesthetic Selection Committee (10/28/04)

Steve Arago

Ralph Alexander

TAM Advisory Committees, April 20, 2006

Citizens' Oversight Committee – (12)		Technical Advisory Committee – (13)	
Northern Marin Planning Area – (1) <i>Nominated by TAM Commissioners representing the area</i>	Jim Leland Alternate	Marin Managers Association – (2)	Jean Bonander Jay Tashiro, alternate Dana Whitson Daniel Keen, alternate
Central Marin Planning Area – (1) <i>Nominated by TAM Commissioners representing the area</i>	Barbara George Alternate	Marin Public Works Association – (3)	Farhad Mansourian Bob Beaumont, alternate Andy Preston Glenn Young, alternate Hamid Shamsapour Rabi Elias, alternate
Ross Valley Planning Area – (1) <i>Nominated by TAM Commissioners representing the area</i>	Lori Lopin William Petrocelli, alternate	Marin County Planning Directors Group – (1)	Bob Brown Linda Jackson, alternate
Southern Marin Planning Area – (1) <i>Nominated by TAM Commissioners representing the area</i>	Robert Burton Walter Strakosch, alternate	Golden Gate Bridge, Highway, and Transportation District – (1)	Al Zahradnik Ron Downing, alternate
West Marin Planning Area – (1) <i>Nominated by TAM Commissioner representing the area</i>	Timothy Stanton Scott Tye, alternate	Marin County Transit District – (1)	Amy Van Doren No alternate available
Marin County Paratransit Coordinating Council – (1)	Allan Bortel Jane Scurich, alternate	Marin County Paratransit Coordinating Council – (1)	Rocky Birdsey Andrea Feit-Dougan
Advocacy Group Representing Bicyclists and Pedestrians – (1)	Patrick Seidler Susie Weaver, alternate	Advocacy Group Representing Bicyclists and Pedestrians – (1)	Merv Giacomini Chris Lang, alternate
Environmental Organizations – (1)	Don Wilhelm Alternate	Environmental Organizations – (1)	Karen Nygren Doug Wilson, alternate
School Districts – (1)	Gina Palmo Feiner Annan Paterson	Marin County Office of Education – (1)	Luke McCann Mary Jane Burke, alternate
Major Marin Employers – (1)	Member Alternate	Advocacy Group Representing Business Organizations – (1)	Mike DiGiorgio Alternate
Taxpayer Group – (1)	Ray Hirsch Mike Cunningham, alternate	Bold names are new applicants. Shading indicates vacancies.	
League of Women Voters – (1)	Ann Batman Sue Beittel, alternate		